

This form is to acknowledge that _____ (_____)
Last Name, First Name Student ID Number

will have the privilege to go off campus during lunch as long as the following conditions are met:

1. The student will not take students off campus who are not authorized to leave. Doing so can cause the lunch pass to be revoked.
2. The student will return to school for the remainder of the school day. Note: If a student becomes ill while off campus, a parent/guardian must call the Attendance Office to check the student out. The student must present a parent's note to the Attendance Office upon return to school. Failure to check out properly will be treated as skipping.
3. The student will maintain an acceptable conduct record in accordance with the policies of the Wake County Board of Education and Holly Springs High School. Conduct on or off campus during the lunch period can lead to violating this agreement and the lunch pass being revoked.
4. The student will return to class on time. Repeated violation of this expectation can result in the lunch pass being revoked temporarily or permanently.
5. Students must exit campus in a vehicle via the main entrance or South lot lunch pass checkpoints.
6. The student and parent/guardian are responsible for where the student goes for lunch and for transportation.
7. Students are only allowed to leave campus with other current HSHS students. If they leave with any other individual, they must have properly checked out through the attendance office.
8. Students may not bring outside food into the school nor may they purchase food to be brought back to school for underclassmen students.
9. No outside food is allowed to be brought into the building or left in the parking lot.
10. Students who do not show their off-campus permit will not be allowed to leave campus. Administrative staff will not look up whether a student has an approved pass on file. Students who attempt to leave campus without a physical pass issued to them, using a false pass or another student's pass will receive appropriate consequences.
11. The school assumes no extra liability for any accident or injury incurred in the exercise of this permit.
12. Students are only eligible for an off campus lunch pass if they are in grades 11 or 12 and in good academic standing.

Being in good academic standing means that students are:

1. Passing each of their courses at all times. If a student is not passing each course, their lunch pass could be revoked.
2. Students must be in good standing related to attendance and school conduct. Students with 5 or more unexcused absences in any class can have their lunch pass revoked. Students who are repetitively violating school rules (including repeated tardiness to class) are subject to being considered "not in good standing" and have their lunch pass revoked.

The charge for the original lunch pass is \$5.00 (plus online payment fees if paid through School Cash Online) ([payable on the SchoolCash Site](#)). If the lunch pass is misplaced, the charge for a replacement pass is \$10.00. Students exercising off-campus lunch privileges are subject to rules of student conduct applicable during the regular school day. The abuse of any of these provisions may result in a suspended or terminated off-campus lunch permit and/or other disciplinary consequences.

Parent/Guardian Name _____
Home Address _____
Home Phone _____ Cell Phone _____

We have read and understand the Off-Campus Lunch Policies and we grant our son/daughter permission to leave the school campus for lunch. _____

Please sign: Parent Signature and Date Student Signature and Date

NOTE TO NOTARY: THE PARENT'S SIGNATURE MUST BE NOTARIZED. State of North Carolina; County of _____
I, _____, a Notary Public for said County and State, do hereby certify that
_____ and _____ personally appeared before me this day and acknowledged the due execution of
the foregoing instrument. Witness my hand and official seal, this the _____ day of _____, 20_____.
Signature of Notary _____ My commission expires _____, 20_____.
(Official Seal)